

# Minutes

 **SEATTLE CHAPTER**

## Date 08.12.20 | Meeting called to order at 11:07 .

## Attendess: Fawn Wilson, Melanie Danuser, David Longmire, Cindy Strickland, Linda Gettman, Jackie Roethel, Jay Arcarese, Chris Schellhase

## Absent: Tony Houts, Jose Diaz, Tara Galang, Tona Khau

11:07 Call Meeting to order. Melanie (Tony on vacation)

1. Welcome and call to order.
2. Approval for agenda and minutes tabled, no quorum.

## 11:10 Immediate Business – Fawn

1. Bank -
	1. Need to appoint New signer for Bank Account. David Longmire and Linda Gettman are current signers; we will vote them in again next meeting and add treasurer’s signature when we elect a treasurer.
2. Professional FM unemployment numbers
	1. National
	2. Regionally
* Chris has reached out to IFMA Engage but no feedback yet. Any other possible resource ideas for this data welcomed!
1. Job Board
	1. Resumes
	2. Employment opportunities
* An update on the Job Board will be going out in the next “News You Can Use” as well as in an email Flash.
* Any help steering members to this page greatly appreciated!!
1. Stay Safe Messaging
	1. Shall we address a COVID update
* Board agreed that the best way to approach this at this point is to keep all information and resource lists current on website
	1. Are the protests something we want to address as FM’s and an FM focused organization.
* Not at this point.
1. Recertification
	1. Will be complete next week and will obtain Tony’s signature. Due Aug. 31st.

## 11:15 Golf – Jose Diaz

1. Golf Outreach – Please use Solicitation Letter (please see below)
2. Golfer and Sponsor Numbers to date (please see below)

## 11:20 Golf Financials– Fawn

1. Golf Outreach – Please use Solicitation Letter
* Actual financials tabled until next meeting
* “Main Event” sponsorship filled, several other sponsorship slots still available
* 14 foursomes registered so far
* An “outreach spreadsheet” is available from the Golf Committee for anyone interested in helping to promote the event – please check with Fawn
* A waitlist is available for any singles or groups of less than four
* Our sponsor UMC will be providing handwashing stations
* Temperatures of all participants WILL be taken prior to the event

## 11:23 Vice President’s Report –

1. Tona Khau - Absent
2. Jackie Roethel - Programs
	* “FM and COVID- 2.0” Webinar Aug. 20th. Presented by IFMA, SBC and BOC. Focus on IAQ.
		+ Need more sponsors!! (2?)
	* September 16th FM Panel/Discussion planned. Representatives from three components of the built environment – healthcare, commercial (class A) and retail will address the subjects of safety, the “new normal,” short term and long term expectations and unexpected challenges.
	* Sponsors still needed (3-4) for above event.
	* Good Reviews on HH – will be planning additional ones throughout the end of the year (possibly every other month)
	* Would like to add two more members to this committee!!
3. Melanie Danuser – Education
* Will be following up with Programs to discuss new ideas
* Committee meeting will be scheduled in next month
* Upcoming CFM course cancelled
1. Michael Wodrich - Absent

## 11:36 – 11:43 General Board discussion

Open discussion time for the board

1. Ambassador Kits will be going out to leaders
* A resource kit for promoting IFMA, may be used in future to reach out to schools(?).
* An “Ambassador” class is or will be available as well.
1. David Longmire will be assisting Membership in reaching out to dropped members
* Membership mtg scheduled for 8-14-2020 to discuss above
* Membership is flat across organization
1. “News You Can Use” is always happy for content!!

Meeting adjourned at 11:43am

## Next Meeting October 14th, 11:00am

**No September Meeting per the golf Event…We will see YOU ALL there!**