

# Board Mtg Minutes

## SEATTLE CHAPTER

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**Date 6.8.2022** | Meeting called to order at: On-line

Attendees: Michael Wodrich, Fawn Wilson, Mariosa Oxford, Jay Arcarese, Melanie Danuser, Adam Thordason, Eric Ringstad, Cindy Strickland, Robert Blakey, Mark Ramey, David Longmire

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### Call Meeting to order – Michael

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1. May Meeting Minutes – Approved (???) Motioned/???) Seconded)
2. May Financials – Approved (Melanie motioned/Adam seconded)

### New Business

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1. **Virtual Sustainability Summit June 23-24<sup>th</sup>** overlaps with the Expo.
  - a. Do Board Members Pay for their tickets?
  - b. What level of representation will there be among committee members?
    - i. **IFMA National offered packages to purchase 20 spaces @\$20 reduced from \$39; option to only purchase 10. Do we prepay? Do we offer to membership? Do we charge for them? At cost? Asked if session would be recorded...have not heard back from National office. Adam to follow up on this.**
    - ii. **Discussion on offering scholarship or providing at cost.**
    - iii. **Concern that those who sign up actually attend. Don't want to have no shows.**
    - iv. **Motion to purchase 10 tickets & selling at cost to membership (Adam). Seconded (Eric) – passed.**
2. **Alert: IFMA National Chapter Recertification:**
  - a. (To be sent out on the 13<sup>th</sup> or 14<sup>th</sup> of July; Paperwork due Aug. 31<sup>st</sup> – to be prepped by Aug 14<sup>th</sup> – signatures needed from Exec. Board Members.)
3. **EXPO UPDATE: (project 150 attendees); 30 attendees at present; 8 of 16 booth sponsors on board. Only \$200/booth for associate members.**
  - a. **Speakers in place**
  - b. **Panel discussion being formed; couple slots remaining. (Last segment of the day? Not determined yet. Was from 1-2pm.)**
    - i. **Boeing FM, Patrick Haley on the panel.**
    - ii. **Leann Skipton, FM City of Kirkland**
    - iii. **Adam asked Robert to be on panel (passed due to conflict).**
  - c. **Events/Programming/Expo topics**
    - i. **Arch-Flash Safety (???)**
    - ii. **Fire stopping**
    - iii. **Elevator services**
    - iv. **Building automation**
  - d. **Membership table in place**

- e. **Income thus far is at \$10K at breakeven at this point.**
  - f. **ABM has offered to sponsor. ABM nudging employees to attend. Want to get more involved.**
4. **Golf Event slated for September 30<sup>th</sup>, 2022**
- a. **SAVE THE DATE – Registration forthcoming...after Expo.**
  - b. **Golf is Aug 30<sup>th</sup>; 50 registered.**
  - c. **Registration invitation to go out in July.**
    - i. **Should invite go earlier? – Michael**
      - 1. **Theme/Marketing to be done**
    - ii. **Membership table after event?**
5. **SFP Course registrations low: 3 registered**
- a. **Monitoring for plan to move forward or refund fees. No Refunds at this point.**
  - b. **Scholarships available toward certification.**
6. **Discuss: In lieu of Golf Boot Camp: Very positive. Adam to explore.**
- a. Possibility of holding an event at TopGolf.
  - b. Will know if it's a go soon.
  - c. Benefits: turnkey, fun.
  - d. Date TBD.
7. **Discuss:** New Member/Member Annual Meeting:
- a. Membership & Program Committee – should begin considering dates.
    - i. Should it be a breakfast, HH or an evening gathering? **Move to evening seem to be the intention.**
  - b. Discuss with Program Committee: licensed alcohol server.
    - i. Does Titan Electric have a licensed sever.
    - ii. **Motion to approve partnership with the SBC (SMART Building Center); seconded; approved.**
8. **Election Ballots Sent as of May 31<sup>st</sup> 2022.**
- a. 30 days to submit ballots
  - b. Winners announced upon commencement of fiscal year start July 2022.
9. Alert: Meeting plans for remainder of 2022:
- a. August: **Virtual**
  - b. September 7<sup>th</sup>: **In-person** 11am-2pm (Strategic Planning Session for a portion)
    - i. Need firm commitment that this date works.
  - c. October: **Virtual**
  - d. November 9<sup>th</sup>: **In-person** 12pm-1:30pm
  - e. December: **In- person** at Holiday Party

Open to Committees for Updates

**Random open discussion about different venue locations for various events.**

Adjourned:

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**Next Meeting – Pacific Tower – In person/virtual Tuesday July 12<sup>th</sup> – 1200 Twelfth Ave South Unit 110 Seattle, WA 98144**

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