

# Board Mtg Agenda

**SEATTLE CHAPTER**

## Date 10.06.2021 | Meeting called to order at 12:00pm

## **In Attendance:** Michael Wodrich, Fawn Wilson, Melanie Danuser, Andreas

## **Absent:**

12:00 – 12:05 Call Meeting to order – Michael

## 12:10 – 12:15 Old Business

1. CFM Course
   1. Need to find certified
   2. Michael will contact IFMA for the next steps

## 12:15 -12:55 Current Business

1. IFMA World work-place (Oct 26-26, 2021):
   1. Vote in favor to fund Michael to go to World-place
2. Event 2021-2022
   1. Oct: PSE (Melanie and Fawn)
   2. November: Fire and Security Standard (Ron and Fawn + Andreas)
   3. December: Holiday Virtual Mixer (Michael/Andreas/Fawn + volunteer)
   4. January: NEEA: New Year New You
   5. February: BAS best practice: (Eric and Fawn + Andreas)
3. Fawn will contact Cindy and Jose to bring ideas from Sponsorship (Superbowl/poker tournament, Membership)
4. Sponsorship: Fawn will work with Jose for non-program sponsors. Andreas will work with program sponsors for the next cycle.
5. Committee member outreach(New)
   1. Chair to put in one paragraph “Elevator Speech” on why to join their committee
   2. NYCU: will include Committee available and Chair (contact)
   3. Fawn will work with the Social Media Manager for a template.
   4. Need from each chair: Elevator Speech and Picture
      1. Will be run in rotation 2-3 days a week @ IFMA Seattle Linkedin post
   5. Fawn will do Eblast once a week for Program and Committee member outreach

## 12:55 Meeting Wrap-Up – Michael

## Next Meeting – TBD